

Ute Pass B.O.C.E.S. Board Minutes
June 15, 2017

**Ute Pass B.O.C.E.S.
BOARD OF EDUCATION**

Regular Board Meeting – June 15, 2017

BOARD MEETING CALL TO ORDER

The meeting was called to order at 5:35 p.m. by Gwynne Dawdy. The following members were present: Gwynne Dawdy, Tana Rice and Sonya Teigen

Also in attendance: Jed Bowman, Kendal Kelly, Ed Longfield, Tim Miller and Marcy Palmer

APPROVAL OF AGENDA

MOTION: Dawdy to approve the meeting agenda for June 15, 2017

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

APPROVAL OF CONSENT ITEMS

MOTION: Dawdy to approve Consent Items including meeting minutes from April 18, 2017

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

BOARD ACTION ITEMS

Employee Hire Request

MOTION: Dawdy to approve the Employee Hire Request

Second: Rice

Discussion: the low turnover rate of BOCES staff was a nice change from previous years.

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

2016-17 Supplemental Budget

MOTION: Dawdy – Be it resolved by the Board of Education of the Ute Pass BOCES that the amounts shown in the following schedule be adopted and appropriated as specified in the Supplemental Budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fund: General Fund Amount: \$1,826,287

Total Appropriations: \$1,826,287

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

2017-18 Adopted Budget

MOTION: Rice - Be it resolved by the Board of Education of the Ute Pass BOCES that the amounts shown in the following schedule be adopted and appropriated as specified in the Adopted Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund: General Fund Amount: \$1,650,757

Total Appropriations: \$1,650,757

Second: Teigen

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

Ute Pass B.O.C.E.S. Board Minutes
June 15, 2017

CDE Assurances

MOTION: Rice to approve signature of CDE Assurances Form
Second: Teigen
Discussion: None
MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

IDEA Funding Eligibility Certification

MOTION: Rice to approve signature of IDEA Funding Eligibility Certification
Second: Teigen
Discussion: None
MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

INFORMATION ITEMS/DISCUSSION

STAFFING UPDATE / CONTRACTS

Chris Litzelman resigned in May as our Transition Coordinator. Katie Ueberroth, our current IEP Reviewer (and current Widefield Transition Coordinator) applied and has accepted the position! We're so excited to have her join our team, and already have connections in place with our staff.

In January, Robin Nuss, our Occupational Therapist, took on the role of BCBA (Board Certified Behavior Analyst) to oversee our autism programs (PLACE). This position is an addition to our BOCES and vital for providing quality programming to our most intensive students with social communication disorders. This allows us to provide services within our districts versus placements for these students. (We do have 3 students in outside placements due to the extreme severity of aggression) At that time we increased Samantha de Naray, our COTA (Certified Occupational Therapy Assistant) from 2 days per week to 4 days per week, and Robin continued to support the OT functions 1 day per week to get through the semester. This was tough, but students received services and our programs were supported. We have posted for an OT for 2 days per week and are currently in the interview process.

Other than these two positions, we have retained our amazing staff which is quite a feat considering all of the openings in the area!

BUDGET

Tim is presenting a supplemental budget to flow through the High Cost funds. He is also presenting the 2017-18 Budget for adoption reflecting the staffing changes noted above.

CDE ASSURANCES (signed certification)

This is the document we submit each year, assuring that we will implement the State Model Evaluation System that is aligned with Senate Bill 10-191 and the State Board Rules. I evaluate each BOCES employee utilizing the appropriate evaluation rubric for the position. (Certified Teacher, Classified, or Specialized Service Provider)

MAINTENANCE OF EFFORT (signed certification)

This is the federal requirement that states districts must "maintain" the same level of state and local funding for special education from year to year. (Each year, we sign the certification stating we are committed to ensuring the districts/BOCES "maintain the effort" of funding from the previous year.) Our BOCES has met the Maintenance of Effort requirement for the 2015-16 School Year.

Ute Pass B.O.C.E.S. Board Minutes

June 15, 2017

TRAININGS

With the turnover in special ed teachers each year, we are trying something new this year with training to better support our new teachers and honor our amazing veteran staff. Last year, we had monthly meetings, and this year we will be assigning sped mentors to work with our new teachers closely, flooding them with weekly support and trainings during the first quarter. There is so much new information our teachers need to start the year, we wanted to give them the tools and support they need at the beginning, and then lessen it to monthly. We are also providing intensive intervention training through the HB 1345 Funding Assistance through Hill Center Strategies so that our special ed. teachers and interventionists have the tools they need to provide intensive, consistent, research-based interventions to our neediest students.

May 31	Non-Violent Crisis Intervention
June 6, 7	HillRAP (reading intervention)
July 26-28	HillWrite/Math (writing and math interventions)
August 8, 9, 10, 11	More HillRAP/Write/Math
August 28-Sept 1	More HillRAP/Write/Math
August 3,4	Non-Violent Crisis Intervention
August 8	Back to School Special Ed. Process Training (WP)
August 16	Para Training am / New Teacher Training pm
August 17	BOCES Staff Meeting
August 18	Back to School Special Ed. Process Training (MSSD and CCV)

GRANTS

Over the past 5 years, we have sought and received quite a few grants! Thank you, Manitou Finance Department for managing our more complex budget!! The list below summarizes our grants and their purposes.

HB 1345 Funding Assistance for BOCES (\$92,750.36):

Superintendents agreed to focus on improving our interventions for students through new training in a consistent program structure. We've contracted with HillCenter to train and coach our staff implementing tier 3 intensive instruction. After this training is paid for, the rest of the funds will be flowed through for assessments such as CogAT, the Work Keys Assessment for all 3 districts to address Graduation Guidelines, Naviance for the ICAP, and any other district-level assessments.

Educator Effectiveness Liaison:

We are expending the final carryover of these funds to offer cognitive coaching in our BOCES rather than sending our staff out.

Universal Screening for Gifted (\$3,377.13):

This grant will only fund 50-60% of the requested amount due to the fixed amount dedicated to this grant at the state level. We use this funding for CogAT assessments given to all 2nd and 6th graders, and for updated scoring/reporting. We will continue to apply for this funding each year. We use this information to screen for possible Gifted Learners (above 95th percentile). The costs not covered by the grant will be assigned to the HB 1345 Funding Assistance.

School Counselor Corps for Grant Writing (\$4,862.40):

Each BOCES receives a portion of this state funding for grant writing/management for those BOCES who coordinate services beyond special education. We became eligible for this funding when our districts began coordinating on the above grants 3 years ago. We use these funds toward our IEP Review Coach to comply with compliance indicators.

Ute Pass B.O.C.E.S. Board Minutes

June 15, 2017

Medicaid Coordinator Grant (\$26,650 / \$14,350):

We just completed year 2 of 3 of this grant. We received 65% of the funding of Traci Woofter’s salary this year, and will receive 35% next year. (amounts listed above) We will bill each district their proportionate share of the remainder of her salary. (\$26,650)

This grant has achieved its goals of increasing Medicaid funds to each district!

CRIPPLE CREEK:			
	2013-2014	2014-2015	2015-2016
TOTAL MONTHLY PAYMENTS	\$19,020	\$6,306	\$22,698
COST SETTLEMENT	\$18,729	\$30,850	\$30,657
TOTAL REIMBURSEMENT FUNDS	\$37,749	\$37,156	\$53,355 (43% increase)
WOODLAND PARK:			
	2013-2014	2014-2015	2015-2016
TOTAL MONTHLY PAYMENTS	\$145,524	\$108,672	\$119,895
COST SETTLEMENT	\$64,314	\$97,903	\$118,493
TOTAL REIMBURSEMENT FUNDS	\$209,838	\$206,575	\$238,388 (15% increase)
MANITOU SPRINGS:			
	2013-2014	2014-2015	2015-2016
TOTAL MONTHLY PAYMENTS	\$33,276	\$32,037	\$31,920
COST SETTLEMENT	\$22,226	\$28,918	\$46,375
TOTAL REIMBURSEMENT FUNDS	\$55,502	\$60,955	\$78,295 (28% increase)

Additional payments MAC:

Cripple Creek	approx. \$1,000.00
Woodland Park	approx. \$8,000.00
Manitou Springs	approx. \$1,200.00 (per year)

Ute Pass B.O.C.E.S. Board Minutes

June 15, 2017

HIGH COST (Handout)

Kendal worked with each district to identify the students who met the \$25,000 and \$40,000 limits for the costs of their special education services. She identified 21 students in-district and 1 student out-of-district. These were submitted, and a state committee ranked each student according to a formula that analyzes the impact of each student on the district's budget. The first students that reach \$2 million in each category are selected for reimbursement to each district.

Woodland Park received the highest amount this year for \$105,704. Manitou received \$22,767, and Cripple Creek did not receive any funds this year due to two placements in Woodland Park.

OTHER

Next board meeting: **Tuesday, October 17th at 5:30pm**. We will hold the first 3 meetings as a conference call and the June 2018 meeting will be in person.

EXECUTIVE SESSION

MOTION: Rice to move into Executive Session to discuss a personnel matter at 6:08pm

Second: Teigen

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

MOTION: Rice to adjourn from Executive Session at 6:32pm

Second: Teigen

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

ADJOURN

MOTION: Rice to adjourn meeting at 6:33pm

Second: Teigen

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Teigen

Attest:

Secretary, Ute Pass B.O.C.E.S. Board of Education

President, Ute Pass B.O.C.E.S. Board of Education