

Ute Pass B.O.C.E.S. Board Minutes  
September 16, 2014

**Ute Pass B.O.C.E.S.  
BOARD OF EDUCATION**

Regular Board Meeting – September 16, 2014

**BOARD MEETING CALL TO ORDER**

The meeting was called to order at 5:35p.m. by Kelly Butts. The following members were present: Kelly Butts, Kenny Funk, Beth Huber, and Tana Rice. Also in attendance were: Jed Bowman, Kendal Kelly, Les Lindauer, Ed Longfield, Tim Miller, and Marcy Palmer. Other Ute Pass BOCES Staff attended including: Jan Condron, Scott Walsh, Leah Neilson-Johnson, Lynn Ostrowski and Chloann Woolley.

**APPROVAL OF AGENDA**

MOTION: Butts to approve the meeting agenda for September 16, 2014 with the addition of C. Board/BOCES Policies as an item under Information/Discussion.

Second: Funk

Discussion: None

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice

**APPROVAL OF CONSENT ITEMS**

MOTION: Butts to approve Consent Items including meeting minutes from June 16, 2014

Second: Funk

Discussion: None

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice

**BOARD ACTION ITEMS**

None

**INFORMATION ITEMS/DISCUSSION**

Welcome to our new Cripple Creek-Victor Superintendent, Les Lindauer!

Our BOCES staff for this school year:

Kendal Kelly- Administrative Assistant; Jan Condron- SLP; Leah Johnson- SLP;  
Danene Schreiner-SLP; Chloann Woolley- TVI/Assistive Technology Coordinator;  
Scott Walsh- Behavior Specialist; Lynn Ostrowski- Occupational Therapist

**BOARD/BOCES POLICIES**

Kelly noted it was time for our Board to review the Board Polices. Kendal will email the current policies to Kelly Butts, Board President. Kelly suggested the Board divide the polices up and each member will take a section to review. Kelly will contact the Board via email.

Marcy also shared a board policy template provided by the Colorado BOCES Association. It was extremely long and detailed but we could use parts of it if needed.

**DIRECTOR'S REPORT**

**STAFFING UPDATE**

In addition to our new OT and Behavior Specialist, our schools have hired new staff as well.

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Manitou Elementary developed a new behavior program with 4 students, called the Harmony Program. Our new teacher, Monique Rollins is incredible and has a well-organized, structured program teaching social skills as well as academic skills.

In the past few years, we have contracted with the Pikes Peak BOCES for Audiology, Teacher of the Deaf, and other itinerant staff as needed. This year they have been unable to provide us with the Teacher of the Deaf or the Physical Therapist for Cripple Creek. The contract with PPBOCES will now only include our associate membership fee and .4 Audiologist. We are considering contracting with Colorado School for Deaf and Blind for consultation on our students who are deaf/hard of hearing. Scott Walsh, who is also a Teacher for the Deaf, has agreed to act in that role for 2 students who require direct services.

Maureen Scheuer, PT for Woodland Park, has agreed to support our 4 students in Cripple Creek who require Physical Therapy.

In Woodland Park, we have been unable to hire an Occupational Therapist, so they are looking at contracting an OT and a COTA (Certified Occupational Therapy Assistant) for the year.

Our IEP Reviewer has resigned and we are currently posting the position. Our current reviewer has agreed to stay with us until a replacement is hired and trained.

### **FUNDING ASSISTANCE**

HB 12-1345 provided BOCES across the state with the opportunity to apply for funding assistance to assist small districts with the four state initiatives. With our increased funding this year, we are continuing to develop software products with Paul Fleming (ExModula), available for all three districts for Educator Effectiveness, Data Warehousing, and Assessments. The Woodland Park Team presented their Evaluation Process utilizing this product at CASE this summer, which has resulted in another district in the state contracting with ExModula! The remainder of the funds will be flowed through to the districts to fund required assessments.

### **GIFTED EDUCATION**

For the first time, Gifted Education program improvement planning was included in each district's Unified Improvement Plan. We developed addendums to each district's UIP and submitted them last April. All 3 were reviewed and returned for revision. (All other districts in our region were returned as well.) It has been explained that this is a "hold harmless year" as all districts transition to this new process. I am attending the State GT Director's Meeting on September 18-19 to learn more about the revisions and to discuss this process with our Gifted Education Resource Consultant.

### **CONTINUOUS IMPROVEMENT PROCESS**

Special Education is also in a "hold harmless year" as we transition to the new Continuous Improvement Process that has an increased focus on Student Achievement. During our State Special Education Director's Meeting last Thursday and Friday, CDE shared our new State Determinations. This year, we will all be sharing the State's Determination of "Needs Assistance." This determination is based primarily on student achievement targets our state has not reached. These targets are set by OSEP (Office of Special Education Programs). Our previous Indicators are still in place, and we continue to "Meet Requirements" on these compliance measures. This determination will now be combined with

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the new student achievement targets and determination. There is much controversy over appropriately measuring student achievement of students with disabilities.

We will also be required to complete an internal review of randomly selected IEP's and upload the results to CDE. We will learn more about this process during trainings on October 8<sup>th</sup> and 14<sup>th</sup>.

**STATE COMPLAINT**

Last March, a State Complaint was filed alleging we had not provided a new student FAPE (Free Appropriate Public Education) by modifying the service hours during our new student Transfer Process. They also alleged we had denied them an Independent Educational Evaluation when I set specific criteria for the evaluators. The state complaints officer found in their favor and we were required to complete a Corrective Action Plan. CDE had to develop a new process for students on IEP's who enroll in our districts over the summer. They trained us on August 6<sup>th</sup>, we provided the staff training August 11-13, and I submitted these documents to CDE within the required timelines.

**TRAININGS**

We have provided four trainings in Non-Violent Crisis Intervention since June to ensure that all staff that work in special education are certified. We will provide four additional trainings this school year so that staff can meet the 2-year recertification requirement in the Restraint and Seclusion Rules.

All Special Education certified staff also attended a training we provide each year in August on the Special Education/IEP Process. This is a 2-day training, with a second day provided for staff to set their yearly IEP schedules, develop progress-monitoring tools, and begin IEP's.

We also hosted a regional training by the Joshua School in Transition Services for Students with Autism. They have requested we partner in an additional training in October for teachers new to working with students with autism.

September and October are busy with state trainings each year! I will be away from the districts September 11-12 (SPED Directors); (September 18-19 (GT); October 6-7 (Colorado BOCES Association); October 8 (CDE Record Review Process); October 14 (CDE Indicator 14).

**OTHER**

Next board meeting: January 13, 2015 at 5:30pm

**ADJOURN**

MOTION: Huber to adjourn meeting at 7:45pm

Second: Funk

Discussion: None

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice

Attest:

Secretary, Ute Pass B.O.C.E.S. Board of Education

President, Ute Pass B.O.C.E.S. Board of Education