

Ute Pass B.O.C.E.S. Board Minutes
June 16, 2014

Ute Pass B.O.C.E.S.
BOARD OF EDUCATION

Regular Board Meeting – June 16, 2014

BOARD MEETING CALL TO ORDER

The meeting was called to order at 5:42 p.m. by Kelly Butts. The following members were present: Kelly Butts, Kenny Funk, Beth Huber, Tana Rice and Molly Stevens. Also in attendance were: Kendal Kelly, Tim Miller, and Marcy Palmer.

APPROVAL OF AGENDA

MOTION: Huber to approve the meeting agenda for June 16, 2014

Second: Funk

Discussion: None

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

APPROVAL OF CONSENT ITEMS

MOTION: Huber to approve consent items including meeting minutes from January 29, 2014 and the 2012-13 Finalized Audit.

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Butts, Huber, Rice, Stevens

Abstain - Funk

BOARD ACTION ITEMS

MOTION: Stevens to approve the 2013-14 Supplemental Budget.

Be it resolved by the Board of Education of the Ute Pass BOCES that the amounts shown in the following schedule be adopted and appropriated as specified in the Supplemental Budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014. General Fund \$1,734,938 – Total Appropriation \$1,734,938

Second: Funk

Discussion: Budget changes made after January 2014 require a Supplemental Budget.

- Additional revenues from High Cost Funds will be received in the amount of \$190,742 (line 30).
- Line 40 has been adjusted to reflect what will actually be received during the FY. Line 52 provides an explanation.

Mr. Miller provided details on how ECEA and IDEA funds are flowed through to our three districts.

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

MOTION: Huber to approve the 2014-15 Adopted Budget

Be it resolved by the Board of Education of the Ute Pass BOCES that the amounts shown in the following schedule be adopted and appropriated as specified in the Adopted Budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015. General Fund \$1,698,479 – Total Appropriation \$1,698,479

Second: Funk

Discussion: There was an increase of revenue for HB 12-1345 (line 31, page 2). Ute Pass BOCES has budgeted \$20,000 to use on eXmodula software development and the remaining \$76,000 will be used for various assessments at each district. It was also noted that the budget reflects a higher salary expense due to the hiring of an Autism Behavioral Specialist.

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MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

MOTION: Butts to approve the addition of another OT position and Speech Para Professionals

Second: Huber

Discussion: We have had two resignations of Occupational Therapists in Manitou Springs and Woodland Park. To create a stronger and more efficient team of Specialized Service Professionals, this Board approved the addition of an Occupational Therapist Position to our BOCES to serve Manitou Springs and Cripple Creek. We were unable to fill that position this past semester, and contracted with 2 OT's to finish the school year. The current Woodland Park OT, requested to transfer to this new BOCES position for the 2014-15 school year. This has left an open position for Woodland Park, and I request that we add this position to our BOCES as well. Additionally, we will need two Speech SLPs as possible BOCES employees.

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

INFORMATION ITEMS/DISCUSSION

DIRECTOR'S REPORT

SUPPLEMENTAL BUDGET

The Supplemental budget includes the addition of High Cost Funds granted to Cripple Creek-Victor and Woodland Park. Kendal worked very closely with each district to submit requests for \$1,220,539 in expenditures for students with extremely costly services. This May, we were notified that CC-V will receive a total of \$126,117, for 3 students (2 out-of-district and 1 in-district); and Woodland Park will receive \$64,605 for 2 out-of-district placed students. Many thanks to Kendal, Cathy, and Melissa for their excellent research, data management, and commitment to this important process.

The Supplemental Budget also includes an additional \$2,633.37 for Grant Submission. These funds are given to BOCES to support the administrative tasks required to manage IDEA and ECEA Grants. I propose this be added to the IEP Reviewer's stipend. The IEP Reviewer has reviewed 726 IEP actions this school year, taking over 500 hours! The current stipend was an accumulation of the stipends paid to teachers in each district to review IEP's. This new process resulted in a much more thorough and independent review, revealing process and procedure issues we'll address more thoroughly in our August trainings. As you will see below, the new CIMP process includes annual reviews of a sampling of our IEP's, which makes our internal review process that much more vital.

We also received an additional \$800 for Gifted/Talented Professional Development, which will be flowed through to the districts. The region usually retains these funds and provides regional professional development activities, but due to little interest in a spring training opportunity, the funds were released to each administrative unit.

BUDGET

Tim Miller will review the proposed 2014-15 Budget.

Legislation was passed this May approving an additional \$2 million for the Funding Assistance to BOCES for FY2014-15. We will receive \$96,194.41, and we received \$34,746.50 last year. We will continue to use the funds to develop the ExModula Products for Educator Effectiveness, Data Warehouse, and Learning Plans. We will also flow-through funds proportionally to each district for the various progress monitoring assessments. (NWEA, Star, Dibels, ACT Plan/Explore, Aimsweb, etc...)

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ADDITIONAL POSITIONS

We have had two resignations of Occupational Therapists in Manitou Springs and Woodland Park. To create a stronger and more efficient team of Specialized Service Professionals, this Board approved the addition of an Occupational Therapist Position to our BOCES to serve Manitou Springs and Cripple Creek. We were unable to fill that position this past semester, and contracted with 2 OT's to finish the school year. The current Woodland Park OT, requested to transfer to this new BOCES position for the 2014-15 school year. This has left an open position for Woodland Park, and I request that we add this position to our BOCES as well.

Training

Our BOCES hosted a training on June 6th by CDE/Joshua Outreach on Programming for Secondary Students with Autism Spectrum Disorder. We had 26 participants from our region! We will consider repeating this excellent training to include more paraprofessionals and parents!

Our Behavior Specialist will become a certified instructor in Non-Violent Crisis Intervention August 5-8, in Denver. One of our existing instructors will renew her certification at the same training.

The 2014-15 CPI Trainings have been scheduled and disseminated to each district. Seven trainings have been scheduled throughout the summer and school year, beginning June 3rd.

Our annual special education trainings will be held August 11-12 for Manitou Springs, August 11 and 13 for Woodland Park, and August 7 for Cripple Creek-Victor. We will provide intensive training and practical experiences in the Special Education Process, IEP Development, and Student Outcomes.

Maintenance of Effort

We met our Maintenance of Effort last year, which verifies that our administrative unit has budgeted from state and local funds at least as much as we expensed the previous year.

We must sign and verify that we are committing to that for the 2014-15 school year. (\$3,438,577, which includes ECEA funds)

Special Education Reports

We completed our first year using the new Data Pipeline for December Count. Although, it is always difficult to learn new processes and procedures, Kendal worked closely with CDE and our member districts to complete it within the timelines. We see the benefit of one statewide system, and by using Enrich, the process was much less complicated.

Currently, Kendal is working with each district on the Special Education Discipline Reports through the Data Pipeline. Districts are now responsible for submitting this report this year, but next year it will be one combined Discipline Report for both special and general education. The current general education discipline report will be completed through ADE for the final year.

Our End of Year Report is just beginning as well. This report details information on all students receiving special education services from July 1, 2013 – June 30, 2014.

New Indicator Report

In May, CDE released a new report detailing the Indicators used to evaluate our administrative unit with our specific results in comparison to the state performance averages and targets. This summer, our parents are being surveyed as to their perceptions on their involvement in the special education of their children. We have also been given achievement results on TCAP of our students with disabilities. The new Asst. Commissioner, Randy Boyer, has shared his vision of increased focus on the performance of

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our students. We will use these results as a baseline, along with the current results in August, to analyze the performance of our students. We will work with staff to use this information to guide their IEP development and specialized instruction. These indicators will also begin to report the results of our preschool students using TS Gold data, which has been reported to the state for the past five years.

New Continuous Improvement Monitoring Process (CIMP)

A new process has been introduced to us for state monitoring of special education. Our last CIMP evaluation occurred in 2007 and was on a five-year cycle. The new process will occur annually with an increased focus on student achievement. One of most drastic changes includes an annual review of a sampling of our IEP's. CDE wants to shift their focus from compliance, placing compliance monitoring on the administrative unit, but they will continue to monitor a small sampling of our IEP's. We will learn more about this process at State Special Education Director's Meeting early in September.

OTHER

Next board meeting: Tuesday, September 16, 2014 at 5:30pm

EXECUTIVE SESSION

MOTION: Butts moves to adjourn into Executive Session to discuss a personnel matter pursuant to Colorado Revised Statute 24-6-402(4)(f) at 6:45pm

Second: Huber

Discussion: Marcy Palmer was invited to stay for Executive Session

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

MOTION: Stevens moves to adjourn from Executive Session at 6:57pm

Second: Huber

Discussion: None

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

ADJOURN

MOTION: Butts moved to adjourn meeting at 7:02pm

Second: Huber

Discussion: None

MOTION CARRIED; Voting Aye Butts, Funk, Huber, Rice, Stevens

Attest:

Secretary, Ute Pass B.O.C.E.S. Board of Education

President, Ute Pass B.O.C.E.S. Board of Education