

Ute Pass B.O.C.E.S. Board Minutes
January 29, 2014

Ute Pass B.O.C.E.S.
BOARD OF EDUCATION

Regular Board Meeting – January 29, 2014

BOARD MEETING CALL TO ORDER

The meeting was called to order at 5:40 p.m. by Kelly Butts. Roll call was done with the following members present: Kelly Butts, Beth Huber, Tana Rice and Molly Stevens. Also in attendance were: Jed Bowman, Sue Holmes, Kendal Kelly, Ed Longfield, Tim Miller, and Marcy Palmer.

APPROVAL OF AGENDA

MOTION: Butts to approve the revised meeting agenda for January 29, 2014.

Second: Stevens

Discussion: The agenda was revised so new members and offices could be assigned for voting purposes.

MOTION CARRIED; Voting Aye Butts, Huber, Rice, Stevens

BOARD ACTION ITEMS

New Members/Offices

MOTION: Butts to approve the appointed positions.

Second: Huber

Discussion:

President – Kelly Butts, Manitou Springs

Vice President – Beth Huber, Woodland Park

Secretary – Kendal Kelly, Ute Pass BOCES

Treasure – Tim Miller, Ute Pass BOCES

Director – Tana Rice, Cripple Creek

Director – Molly Stevens, Manitou Springs

Director – TBD, Woodland Park

MOTION CARRIED; Voting Aye Butts, Huber, Rice, Stevens

APPROVAL OF CONSENT ITEMS

MOTION: Butts to approve consent items including

Meeting Minutes - September 18, 2013

Employment Contract - Marie Schraven, SLP

Second: Stevens

Discussion: None

MOTION CARRIED; Voting Aye Butts, Huber, Rice, Stevens

INFORMATION ITEMS/DISCUSSION

BUDGET

Tim Miller noted that no revised budget is necessary at this time. There was a slight increase of \$512 in GT funding. Additional High Cost funds could be received before the end of the school year.

AUDIT REPORT

The audit report is in draft form at this time. They have filed for an extension with CDE. The audit was pushed back due to flooding and the new CDE pipeline system. The auditor's comments are exactly the same as last year. Feel free to contact the auditor with any questions:

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DIRECTOR'S REPORT

BEHAVIORAL SPECIALIST

We have had only three applicants for this position; none of which met the qualifications and/or experience necessary. The three Superintendents and I have discussed modifying the Behavior Specialist posting to include offering training this second semester for a qualified candidate, either within or outside of our districts. Funding for these trainings would come from this year's existing budgeted salary. I would like to re-post the position immediately, offering to provide training in Functional Behavior Assessments, VB-Mapp Assessments, and Autism supports, throughout the second semester. I would like to interview and hire a qualified candidate by the end of January, so that we can begin to offer these trainings as soon as possible. This position would begin July 1st and support our Extended School Year services.

NEW STATE DETERMINATION (see Determination Letter)

Each year, CDE rates each Special Education Administrative Unit on the same indicators the federal government uses to rate each state. We again **Meet Requirements** for the fifth year! Thanks to our staff, who have worked hard to follow the required rules and regulations with 100% targets; and especially to my Administrative Assistant, Kendal Kelly, who ensures that our staff's hard work is accurately reported.

TRAININGS

We have offered three trainings since August to certify our special education staff in Non-Violent Crisis Intervention. Our next initial training is scheduled for January 10th. Any special education staff that are new or have not had the training within the past two years are required to attend.

PROGRAM EVALUATION

This school year, our Related Services are on-schedule to be evaluated. Related services are defined as those services necessary to support access to the general and special education services/environments. These include Occupational Therapy, Physical Therapy, Social Work, Psychology, Speech Language Therapy, and Assistive Technology. We met with this group during the first quarter to discuss the purpose and process of the program evaluation. This year, our BOCES employees and Woodland Park are piloting the new evaluation for Specialized Service Professionals. We will use this process, including student outcomes measures from the students' goals and objectives, in our overall program evaluation of our Related Services in our BOCES.

GIFTED and TALENTED PROGRAM

Our BOCES' GT services will be evaluated next fall in the CGER (Colorado Gifted Education Review) Process. During this process, CDE staff performs on-site visits, including focused interviews and file reviews, to determine areas of strength and need in our Gifted services, processes, and student growth.

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This is also the first year that our reporting of gifted students' achievement and growth will be part of the Unified Improvement Plans of each district. I will be working closely with each Superintendent to evaluate the student data and develop plans for growth.

STATE REPORTS

Kendal is using the new CDE systems, Data Pipeline and IEP Exchange, to submit our December Count data. We are allocated special education state funding based on the number of students with an active IEP on or before December 1st each year. We also provide special education staff data through this report, which CDE uses to evaluate the appropriate qualifications of our staff. I will report data collected through this report at our March meeting.

ENRICH UPDATE

This state IEP system is improving every month. It has always been a very user-friendly system for writing IEP's, and new improvements are giving teachers even more support, as well as providing Kendal and I with current information.

Direct links to Infinite Campus in Woodland Park, will not be an option in the near future. Powerschool links directly in Manitou Springs and Cripple Creek-Victor, and Kendal continues to work closely with registrars to ensure the data is timely and accurate. At this time, Woodland Park's secretary, Mona Larsen, has manually entered, and will continue to manually enter, all special education information into both Infinite Campus and Enrich.

OTHER

Next board meeting: Wednesday, April 2, 2014 at 5:30pm.

ADJOURN

MOTION: Stevens to adjourn meeting at 6:15 p.m.

Second: Huber

Discussion: None

MOTION CARRIED; Voting Aye Butts, Huber, Rice, Stevens

Attest:

Secretary, Ute Pass B.O.C.E.S. Board of Education

President, Ute Pass B.O.C.E.S. Board of Education