

Ute Pass B.O.C.E.S. Board Minutes
January 26, 2016

**Ute Pass B.O.C.E.S.
BOARD OF EDUCATION**

Regular Board Meeting – January 26, 2016

BOARD MEETING CALL TO ORDER

The meeting was called to order at 5:38p.m. by Gwynne Dawdy. The following members were present: Gwynne Dawdy, Tana Rice, Molly Stevens, and Sonya Teigen.

Also in attendance were: Tory Richey, Ed Longfield, Tim Miller, Marcy Palmer, and Kendal Kelly

APPROVAL OF AGENDA

MOTION: Stevens to approve meeting agenda for January 26, 2016

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

APPROVAL OF CONSENT ITEMS

MOTION: Stevens to approve Consent Items including minutes from October 20, 2015

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

BOARD ACTION ITEMS

Office Appointments

MOTION: Rice to appoint Gwynne Dawdy as President of the Ute Pass BOCES Board

Second: Stevens

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

MOTION: Stevens to appoint herself as Vice President of the Ute Pass BOCES Board

Second: Rice

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

Tim Miller will continue to serve as the Treasure and Kendal Kelly will continue to serve as Secretary to the Board

Revised 2015-16 Budget

MOTION: Stevens - Be it resolved by the Board of Education of the Ute Pass BOCES that the amounts shown in the following schedule be adopted and appropriated as specified in the Revised Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

General Fund: \$1,696,512

Total Appropriations: \$1,696,512

Second: Rice

Discussion:

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

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Accept 2014-15 BOCES Audit

MOTION: Stevens to accept the 2014-15 Ute Pass BOCES Audit

Second: Teigen

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

INFORMATION ITEMS/DISCUSSION

Additions to board notebook: Molly would like to see the demographics of each district in the notebook. It would also be helpful to have a list of acronyms.

Director's Report

STAFFING UPDATE / CONTRACTS

Our wonderful team will lose 2 valuable members next year. Scott Walsh, our behavior specialist, is moving to Florida to be near family, and Jan Condron, one of our Speech Language Pathologists, is moving to Oregon to also be near family. We'd like to post both positions in February.

OFFICES

We need to fill the following offices: President, Vice President, Secretary and Treasurer

BUDGET / AUDIT

Tim Miller will present the Revised Budget and our annual audit results.

BOCES BOARD PURPOSE

With so many new members, we thought we would orient everyone to our BOCES and the basic board functions. Our Board of Cooperative Educational Services is a coordination of our three districts to form an Administrative Unit. Each district in Colorado must either be their own Administrative Unit or cooperate with other districts to form one. The purpose of an Administrative Unit is to coordinate and oversee special education and gifted education services. There must be at least a Special Education Director to supervise the service provision. Over the past five years, our BOCES has grown to 14 staff members who provide a variety of services to our member districts.

Our Board has to be appointed from the member districts' boards.

The required functions of this board include

- Meet at least quarterly
- Approve and update policies each year
 - A. Approve a budget and post the budget on our BOCES website
 - B. Approve all employee contracts and agreements with Independent Contractors
 - C. Complete Independent Audit and report the audit to CDE
 - D. Officially seat your Board Members (at the first meeting following the November elections)
 - E. Approve any contracts/agreements with external organizations
 - F. Annually update the MOU with your districts and submit to CDE, i.e., data sharing
 - G. Keep an official record (minutes) of all meetings
 - H. Keep financial records and post a summary on our BOCES website
 - I. Approve any Special Education Administrative Unit reports, etc., if board approval is required by CDE
 - J. Hire and evaluate the Director

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BOARD NOTEBOOK ORIENTATION

Marcy will briefly go through the board notebook, for review by new board members, on the BOCES structure, MOU, policies, past minutes/board reports, budgets, etc...

MOU / POLICIES

The Superintendents and I would like to review our policies before our next board meeting to streamline them to the basic functions. We will present them to the president as a recommendation for board approval in March.

Per our board policies, in the March meeting, the board must notify me of the intent to rehire or release for the following year.

OTHER

Schedule board meeting for March 2016 - **Tuesday, March 29th 5:30pm**

ADJOURN

Motion: Stevens to adjourn meeting at 6:25pm

Second: Teigen

Discussion: None

MOTION CARRIED; Voting Aye Dawdy, Rice, Stevens, Teigen

Attest:

Secretary, Ute Pass B.O.C.E.S. Board of Education

President, Ute Pass B.O.C.E.S. Board of Education